

**OFFICIAL MINUTES  
REGULAR MEETING  
BOARD OF EDUCATIONAL  
SERVICE UNIT NO. 13**

The regular meeting of the Board of Educational Service Unit No. 13 (ESU 13) was called to order by President Mark Sinner on Tuesday, May 19, 2020, at 7:00 PM. In accordance with the directive of the Governor of the State of Nebraska and the Panhandle Unified Command concerning the Coronavirus Pandemic, the meeting was held via video conference to the various locations of the Board members and administrative staff. Meeting notice was published in the Star-Herald on May 15, 2020.

President Sinner referenced that Governor Ricketts issued Executive Order No. 20-03 Public Meetings Requirement Limited Waiver allowing governing bodies to meet by video conference. The Board reserves the right to rearrange the order of the agenda and to convene an executive session in accordance with § 84-1410.

Present: Diane Coon, Heather Crofutt, Don Egging, Tim Horn, Patricia Jones, Bill Knapper, Scott Marsh, Kim Marx, Tom Millette, Ray Richards, Mark Sinner, Dr. Andrew Dick, Administrator, Jodi Walker, Business Manager and Desira Martin, Treasurer. Guests: Donna Jenne, B.J. Peters, and Dr. Pam Brezenski. Absent: Steve Diemoz.

Moved by Millette, seconded by Egging, that absent Board member Diemoz be excused. Aye: Coon, Crofutt, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner. Nay: none. Absent: Diemoz. Motion passed.

Moved by Marx, seconded by Horn, that the agenda be approved as listed. Aye: Crofutt, Egging, Jones, Knapper, Marsh, Millette, Richards, Sinner, Coon. Nay: none. Absent: Diemoz. Motion passed.

Moved by Richards, seconded by Millette, that consent action items be approved as listed (Minutes of April regular meeting, Treasurer’s Report, Fund Balance Report, Budget Summary Report, claims). Aye: Egging, Horn, Jones, Knapper, Marsh, Marx, Sinner, Coon, Crofutt. Nay: none. Absent: Diemoz. Motion passed. The following General Fund claims were approved for payment:

<b>May Claims</b>	
Salaries, Benefits	\$821,588.40
Prof. & Tech. Services; Mileage	\$96,389.88
Leases, Utilities & Maintenance	\$15,587.33
Copies, Postage, Telephone & Travel	\$53,102.78
Supplies, Materials, Software & other Util.	\$51,128.03
Bldg. Improvements, Furn., Equipment, Hardware, Vehicle Acquisition	\$144,734.54
Transfer for Investments	\$300,000.00
Dues, Fees & Ind. Costs	\$77,698.81
<b>Total</b>	<b>\$1,560,229.77</b>

Calendar items were noted.

No public electronic forum.

Reports:

Dr. Pamela Brezenski, ESU 13 Special Education Director, presented a department overview of grants and projects, staffing and services for 2020-2021, and partnerships and coordination of the Special Education Department.

Dr. Andrew Dick, Administrator, updated the Board on the progress of the Sidney construction project and the work being done for the opening of Panhandle Beginnings Day School/Treatment program.

Board Comments: none.

**Old Business:** Moved by Jones, seconded by Marsh, that the Board approve the proposed amendment of Board Policy Article 4, Sections 7-13 (Personnel). Aye: Egging, Horn, Knapper, Marx, Millette, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: Diemoz. Motion passed.

Moved by Horn, seconded by Coon, that the Board approve the proposed Code of Conduct and Procurement Plan. Aye: Jones, Knapper, Marsh, Marx, Millette, Richards, Sinner, Crofutt, Egging. Nay: none. Absent: Diemoz. Motion passed.

Amendment of Board Policy - Article 5, Sections 1-3 (Equity and Legal Compliance) was presented as first reading. Changes recommended by the Policy Committee were noted. Revisions will be made before final reading at the June Board meeting.

**New Business:**

Moved by Richards, seconded by Knapper, that the Board approve the Interlocal Agreement for the Day School/Treatment facility between ESU 13 and participating districts. Aye: Jones, Marsh, Marx, Millette, Sinner, Coon, Crofutt, Egging, Horn. Nay: none. Absent: Diemoz. Motion passed.

Moved by Marsh, seconded by Knapper, that the Board approve the Lease Agreement between The Terry and Hazeldeane Carpenter Intergenerational Center and ESU 13 for the location of the Day School/Treatment facility. Aye: Marx, Millette, Richards, Sinner, Coon, Crofutt, Egging, Horn, Jones. Nay: none. Absent: Diemoz. Motion passed.

Moved by Millette, seconded by Horn, that the Board approve ESU 13's 2020-2021 Menu of Services for funding as recommended by the member districts. Aye: Marsh, Marx, Richards, Sinner, Coon, Crofutt, Egging, Jones, Knapper. Nay: none. Absent: Diemoz. Motion passed.

Moved by Egging, seconded by Richards, that the Board approve ESU 13's participation in the ESUCC cooperative projects for 2020-2021 and authorize the Administrator to execute the Agreement. Aye: Marx, Millette, Sinner, Coon, Crofutt, Horn, Jones, Knapper, Marsh. Nay: none. Absent: Diemoz. Motion passed.

Moved by Horn, seconded by Jones, that the Board approve the COVID-19 CARES Act funds for the Head Start Programs. Aye: Millette, Richards, Sinner, Coon, Crofutt, Egging, Knapper, Marsh, Marx. Nay: none. Absent: Diemoz. Motion passed.

Moved by Coon, seconded by Millette, that the Board approve the contract with ESU 5 for speech therapy tele-health for the 2020-2021 school year in the amount of \$32,000. Aye: Richards, Sinner, Crofutt, Egging, Horn, Jones, Knapper, Marsh, Marx. Nay: none. Absent: Diemoz. Motion passed.

Moved by Horn, seconded by Richards, that the Board approve the quote from Cytek Media Systems for the Audio Visual system for the meeting rooms at the new Sidney building

for a total of \$68,996. Aye: Sinner, Coon, Crofutt, Egging, Jones, Knapper, Marsh, Marx, Millette. Nay: none. Absent: Diemoz. Motion passed.

Moved by Millette, seconded by Egging, that the Board approve the bid from Rusch Construction for the renovation of the building at 1720 Portal Place in Scottsbluff for Head Start programs in the amount of \$24,817. Aye: Coon, Crofutt, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner. Nay: none. Absent: Diemoz. Motion passed.

Moved by Millette, seconded by Coon, that due to the emergency conditions engendered by the ongoing COVID-19 pandemic and epidemic sickness, the Board of Educational Service Unit 13, should and does hereby extend employment and compensation of non-exempt educational support employees (clerical staff, custodial staff, bus drivers, para-educators, food services personnel and the like) serving ESU 13 on an on-call basis pursuant to the Emergency Declaration Resolution adopted by this Board of Education on March 17, 2020, now supported by the federal "Coronavirus Aid, Relief and Economic Security Act, or the CARES Act" adopted by the United States Congress on March 27, 2020, and directs that non-exempt educational support staff paid on an hourly basis that lose work hours as a result of ESU closure or other disruption of the regular schedule for such employees as a result of the COVID-19 pandemic and epidemic sickness shall be paid their wages and benefits for their regular scheduled work hours for such work days or hours lost, the lost hours to be shown on each educational support staff member's time card as "COVID 19 Virus Leave", until ESU 13's next regular Board meeting on June 16, 2020. Aye: Crofutt, Egging, Horn, Jones, Knapper, Marsh, Marx, Richards, Sinner. Nay: none. Absent: Diemoz. Motion passed.

Moved by Sinner, seconded by Marx, that the Board approve the certified contracts with Deborah Mills, Nicole Kelley, Megan Macy and Ellen Fiscus. Aye: Egging, Horn, Jones, Knapper, Marsh, Millette, Richards, Coon, Crofutt. Nay: none. Absent: Diemoz. Motion passed.

Moved by Egging, seconded by Knapper, that the above listed minutes be approved as read. Aye: Horn, Jones, Marsh, Marx, Millette, Richards, Sinner, Coon, Crofutt. Nay: none. Absent: Diemoz. Motion passed.

President Sinner declared the regular meeting adjourned. Next regular meeting will be held on June 16, 2020.